

eDumbe Municipality

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ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Date: 24 July 2018

ADVERTISEMENT

REQUEST FOR FORMAL WRITTEN PRICE QUOTATION

REFERENCE NO: FWPO-01/2018/19

CONSOLIDATION & REZONING OF BILANYONI YOUTH SKILL CENTRE

Kindly furnish us with a written quotation for the **CONSOLIDATION & REZONING OF BILANYONI SKILL CENTRE**, - as detailed on the attached list:

Interested companies should place their formal written price quotation in a sealed envelope marked **CONSOLIDATION & REZONING OF SKILL CENTRE**, in the Tender Box at Reception Area of eDumbe Municipality Offices, 10 Hoog Street, Paulpietersburg, 3180 before the **01 August 2018 at 12H00**.

The following conditions will apply:

1. Price quoted must be firm & valid for at least 30 days from date of your offer.
2. A firm completion period must be indicated.
3. A valid tax clearance certificate must be submitted.
4. An original certified BBBFF certificate must be submitted
5. Registered companies with both municipal database and Central Suppliers Database.
6. Complete MBD4, MBD 6.1, MBD 8 and MBD9 forms (on our website www.edumbe.gov.za) must be attached.
7. Company registration certificate must be submitted
8. The successful provider will be the one scoring the highest points
9. This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000)
10. No quotation will be considered from people in the service of the state.
11. No award will be made to a person whose tax affairs are not in order.
12. Your quotation should be itemised to allow to negotiate where possible.

General Enquiries: Bonicani Buthelezi at butholezibw@edumbe.gov.za

Yours faithfully

MP KHATHIDE
eDumbe Municipal Manager

TERMS OF REFERENCE IN RESPECT OF THE APPOINTMENT OF A SERVICE PROVIDER TO ASSIST THE éDUMBE MUNICIPALITY WITH THE CONSOLIDATION AND REZONING OF LAND FOR BILANYONI YOUTH SKILLS CENTRE

1. BACKGROUND

As part of elevating éDumbe with educational facilities to provide youth with working skills and also to support local economic development, éDumbe Municipality aims to Consolidate and Rezone Erf 536, 537, 538, 539, 540 and 541 Mangosuthu create conducive environment for Bilanyoni Youth Skills Centre. It is in this regards that éDumbe Local Municipality invite proposals with clear pricing and working schedule from competent service providers with appropriate experience and expertise in land surveying and sound knowledge of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013)

2. PROJECT SCOPE

Successful bidder is requested to assist éDumbe Municipality with the consolidation and rezoning of land as well as obtaining all the statutory approvals including SPLUMA application and updating of Bilanyoni Core Urban Scheme in the course of preparation.

The project scope includes the following:

- ❖ Consolidation of Erf 536, 537, 538, 539, 540 and 541 Mangosuthu into one property.
- ❖ Rezoning of one property referred above to accommodate the educational facility in terms of SPLUMA

3. COMPETENCY REQUIREMENTS

The service provider shall take into cognisance relevant legislation and other environmental legislations.

4. ADDITIONAL REQUIREMENTS

The service provider is required to submit a project detailing the following information:

- A. Methodology/ Work procedure proposed to carry out the tasks outlined in paragraph 2 above, including an interpretation of the terms of reference
- B. Key milestones/ action programme, including the timeframe for the completion of the whole project
- C. Facilities/resources that will be provided/required including cost of the project (professional fees and reimbursements)
- D. Any other information in support of the proposal.

5. WORK SCHEDULE

- A. Town Planning – obtaining the Municipality Consent in terms of the Spatial Planning and Land Use Management Act 2013 (Act 16 Of 2013)
- B. Land Surveying – Survey and submission of diagrams to the Surveyor Generals Office in Pietermaritzburg (by Umpheme Developments, Implementing Agents for Mangosuthu Housing Development)

C. Project Management – Reporting on the progress to the Professional Team & liaise with Municipal officials.

6. KEY REQUIRED DOCUMENTS

6.1 Submit the Company Profile/ Curricula Vitae of key consultants / members detailing, qualifications, competencies and experiences – including list of similar work done and references.

6.2 Submit Valid tax clearance certificate (Original Certificate)

6.3 Submit Company registration, e.g. CK or CC

7. TIME SCHEDULE

The timeframe envisage for the duration of the project is 03months from the awarding of the project to the successful consultant firm. The successful service provider will thus have to illustrate the capacity and ability to conduct the work within this time constrain. The project quote must conform to this requirement.

8. BUDGET

The service provider must structure its budget in such a way that the under mentioned information is clearly identified:

- Hourly rate per team member
- Itemize costs per activity, including costs for obtaining information from other agencies

9. GENERAL

9.1 The Municipality shall not be obliged to accept the lowest or any tender

9.2 The tender price shall remain valid for a period of ninety days (90) from the closing date of tenders

9.3 The Municipality reserves the right to negotiate any further conditions with the successful tenderer(s)

9.4 Successful tenderer will be required to enter into an agreement with the Municipality regarding this project

9.5 For easy reference, attached herewith is the annexure showing the exact location of the project to be undertaken

10. ENQUIRIES

During the process of preparation the proposal, enquiries may be forwarded to: Mr. CT Buthelezi on 034-995 1650 or 078 771 2558 between 07h30 and 16h00.

Yours Faithfully



C T Buthelezi
Manager Town Planning
B/ 8299/ 2015