

eDumbe Municipality

10 Hoog Street
Private Bag X308
PAULPIETERSBURG 3180



☎ : (034) 995 1650
Fax : (034) 995 1182
edumbekz261@mweb.co.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Date: 30 NOVEMBER 2018

ADVERTISEMENT

SUPPLY AND DELIVERY OF CALENDARS AND DIARIES

REFERENCE NO: FWPQ-17/2018/19

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish us with a written quotation for the **SUPPL AND DELIVERY OD CALENDARS AND DIARIES**, - as detailed on the attached list:

Interested companies should place their formal written price quotation in a sealed envelope marked **SUPPLY AND DELIVERY OF CALENDARS AND DIARIES, FWPQ-17/2018/19** " in the Tender Box at Reception Area of eDumbe Municipality Offices before the **Friday, 07 December 2018 at 12H00**.

The following conditions will apply:

- Price quoted must be valid for at least 30 days from date of your offer.
- Price quoted must be firm and must be inclusive of VAT.
- Must be registered on Central Suppliers Database
- A valid tax clearance certificate must be submitted.
- An original certified BBBEE certificate must be submitted
- CSD Registration Summary Report
- Complete and submit MBD4, MBD 6.1, MBD 6.2, MBD 8 and MBD9 forms (Forms can be obtained from eDumbe Municipality Reception or on website)
- Company registration certificate must be submitted
- Proof of appointment with other institutions for similar project.
- The successful provider will be the one scoring the highest points
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000)

NB: No quotation will be considered from people in the service of the state

Failure to comply with these conditions will invalidate your offer. The municipality has the right not to appoint. **General Enquires:** Bonisani Buthelezi

Yours faithfully

Mr. MP KHATHIDE
Municipal Manager

2.1.1 SCOPE OF WORK
DIARIES FOR THE COUNCILLORS, DIRECTORS AND OFFICIAL FOR 2019

In our four page.

- Must have the Municipal Logo's.
- Municipal satellite office contact details.
- Public holiday, social and environment, school calendar.
- Holidays and Religious festivals.

SPECIFICATION FOR PRINTING OF MUNICIPAL CALENDARS & DIARIES

DESIGN _____ Picture on both sides, months in the middle and Municipal log.

COLOUR _____ Will be Municipal Colour (**GREEN, BLACK, YELLOW, BABY BLUE and GREY**).

1. A1 CALENDAR

QTY__ 8 000

SIZE__ A1

RIM TOP ONLY

200 GSM WALL TICKNESS

2. DIARIES

QTY__ A4 (17)

Approved
By SIFSO SABINA F.M.
